



Job Title: Bilingual (Spanish) Clinical Facilitator

Reports to: Director of Clinical Programs

FLSA (Fair Labor Standards Act) Status: Non-Exempt

Hours: Part-time; approximately 2-10 hours per week, depending on the number of groups.

Summary: Bilingual Clinical Facilitator is responsible for the facilitation of support groups for people affected by cancer at the Cancer Support Community San Francisco Bay Area (CSC SFBA) main location in Walnut Creek, at another designated location, and/or on our virtual platform. All Clinical Facilitators are expected to represent CSC's mission, core concepts, and philosophy.

Facilitator Role Overview

- Complete introductory training to become versed in CSC philosophy and model, including observing/co-facilitating a minimum of (1) Participant Group, (1) Caregiver Group, (2) Diagnosis or Population Specific Groups, and (1) Orientation meeting, with up to three consecutive co-facilitation dates scheduled for one support group; reading Facilitator Training Manual; and attending a Clinical Team Meeting. Additional meetings with the Clinical and Program Director will be scheduled to discuss observations and review the CSC training manual;
- Attend weekly Clinical Team Meeting, scheduled on Wednesdays from 1pm-2:30pm;
- Attend monthly one-hour All Staff Meeting in person, scheduled on first Wednesdays from 1-2pm;
- Model professionalism to training program attendees, interns and facilitator colleagues;
- When facilitating a Support Group, take informal notes to follow group progress;
- Communicate regularly via phone, email, and/or video meetings with CSCLA administrative and clinical staff;
- Utilize app and web-based payroll system to input administrative and clinical hours;
- Manage CSCSFBA email and phone extension for communications with participants, healthcare professionals, and other potential attendees;
- Be responsible for finding substitute coverage for any planned absences. Notify Director of Clinical Programs of absences due to illness/emergency/unplanned absences. Coverage requests are discussed in Clinical Team Meeting;
- Report to Community with the expectation of a 2-hour support group. If 2-3 members attend, end at one-hour, unless clinically inappropriate. If no one shows for the support group, the facilitator may leave within the hour at his/her discretion and is paid for one-hour of work at the clinical rate.

Group Facilitation in Cancer Support Community Model

- Within the framework of the Cancer Support Community model, help group members share their cancer related experiences in regularly scheduled group meetings;

- Assist groups of people affected by cancer to explore positive and negative emotions, better understand and reduce distress, and improve their quality of life;
- Help to assure that members gain knowledge and information from one another to become more active in their cancer treatment and recovery (Patient Active Model);
- Does not serve or present oneself as an expert in cancer or cancer treatment; and
- Overall, helps CSCSFBA community members discover ways to reduce their sense of isolation, regain a sense of control, and find hope so that they can cope with and hopefully recover from their cancer.

Qualifications:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

Bilingual Spanish Speaking and preferred bicultural. No certification required, but preferred experience with previous therapy or support groups.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education and Licensure:

Master's degree or equivalent from an accredited college or university; high preference to be licensed in the state of California through the Board of Psychology or Board of Behavioral Sciences (e.g., LCSW, LMFT, LPCC, PhD, or PsyD) or registered a Psychological Assistant. A minimum of 1-3 years of experience in group facilitation is preferred. Documentation of licensure and malpractice insurance coverage is required.

Commitment to Diversity, Equity, and Inclusion

Cancer Support Community SFBA is committed to building a diverse staff that reflects the communities we work alongside, and we value equity and inclusion in our workplace. As an organization committed to creating access to supportive care for all, it is our goal to apply a lens of racial and health equity into all aspects of our work. We welcome applicants with a global perspective and a commitment to values around diversity, equity, and inclusion to apply. Cancer Support Community SFBA encourages applications from all qualified individuals, without regard to race, gender identity, sexual orientation, ethnicity, nationality, socioeconomic status, language, (dis)ability, physical and emotional health, age, religious commitment, political perspective, and individuals and communities that have and continue to be underrepresented and often marginalized.

Interested Candidates:

Please email Cover Letter and Curriculum Vitae to Julie Barr, LMFT at jbarr@cancersupport.net.